



AGENDA ENFIELD TOWN COUNCIL REGULAR MEETING

**Tuesday, January 19, 2016
7:00 p.m. – Council Chambers**

1. **PRAYER – William Edgar**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL.**
4. **FIRE EVACUATION ANNOUNCEMENT.**
5. **MINUTES OF PRECEDING MEETINGS.**
 - **Regular Meeting – January 4, 2015**
6. **SPECIAL GUESTS.**
 - **The Sonics, St. Bernards School**
7. **PUBLIC COMMUNICATIONS AND PETITIONS.**
8. **COUNCILOR COMMUNICATIONS AND PETITIONS.**
9. **TOWN MANAGER REPORT AND COMMUNICATIONS.**
10. **TOWN ATTORNEY REPORT AND COMMUNICATIONS.**
11. **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.**
 - **Enfield High School Renovation Building Committee**
12. **OLD BUSINESS.**
 - A. **Appointment(s) - Town Council Appointed.**
 1. **Ethics Commission (Alternate)** – A Vacancy Exist for a Regular Member (R). Replacement Would be Until 10/31//2017.(Tabled 12/06/2010)
 2. **Ethics Commission (Alternate)** – A Vacancy Exist Due to the Regular Appointment of Ben Ide (U). Replacement Would be Until 10/31/2017.(Tabled 12/06/2010)
 3. **Connecticut Water Company Advisory Council Enfield Representatives-**
A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2018. (Tabled 04/16/2012)

4. **Connecticut River Assembly** – The Term of Office of William Garner, Regular (D) Expired on 01/12/2013. Reappointment or Replacement Would be Until 01/12/2019. (Tabled 02/04/2012)
5. **Area 25 Cable Television Advisory Committee** - The Term of Office of William St. George (I) Expired 06/30/2012. Reappointment or Replacement Would be Until 06/30/16. (Tabled 04/15/2013)
6. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2016. (Tabled 09/15/2014)
7. **Clean Energy Committee-** The Term of Office of Valerie Bak (D), Expires 03/17/15. Reappointment or Replacement Would be Until 03/17/2019. (Tabled 04/06/15)
8. **Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Daniel Glogowski (D), Expires 03/17/15. Reappointment or Replacement Would be Until 03/17/2019. (Tabled 04/06/15)
9. **North Central District Health Department Board of Directors, Enfield Representative** – A Vacancy Exists due to the Resignation of Trish Vayda (D), Expired 06/30/2014. Replacement Would be Until 06/30/2016. (Tabled 05/18/2015)
10. **Inland Wetland and Watercourse Agency** – A Vacancy Exists Due to the Resignation of Jill Krawiec (D) Expires 06/30/2015. Reappointment or Replacement Would be Until 06/30/2019. (Tabled 07/06/2015)
11. **Patriot Award Committee-** The Term of Office of Peter Falk (R), Expires 07/31/2015. Reappointment or Replacement Would be Until 07/31/2017. (Tabled 08/3/2015)
12. **Enfield High School Building Committee** - A Vacancy Exists Due to the Appointment of Laura Vella (U) to a Regular Member. Replacement is Indefinite. (Tabled 10/05/2015)
13. **Inland Wetland and Watercourse Agency (Alternate)** – A Vacancy Exists Due to the Appointment of Robert Chagnon (R) to a Regular Member. Replacement Would be Until 06/30/2017. (Tabled 10/05/2015)
14. **Commission on Aging (Alternate)** – A Vacancy Exists due to the Reappointment of Pauline LaCroix (D) to a Regular Member. Replacement Would be Until 12/31/2017. (Tabled 10/05/2015)
15. **Clean Energy Committee** – A vacancy Exists Due to the Resignation of Douglas Lombardi (R), Replacement Would be Until 03/17/2016. (Tabled 12/07/2015)
16. **Enfield Beautification Committee-** The Term of Office of Diane Tapp (R) Expires 12/01/2015. Reappointment or Replacement Would be Until 12/01/2018. (Tabled 12/07/2015)

- 17. Enfield High School Renovation Building Committee** – A Vacancy Exists Due to the Resignation of Walter Kruzel (R), Replacement Would be Indefinite. (Tabled 12/07/2015)
- 18. Enfield High School Renovation Building Committee** – A Vacancy Exists Due to the Resignation of George Rypysc (D), Replacement Would be Indefinite. (Tabled 12/07/2015)
- 19. Ethics Commission** – A Vacancy Exists Due to the Resignation of David Lapierre, Secretary, (U). Replacement Would be Until 10/31/2017. (Tabled 12/07/2015)
- 20. Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (R). Replacement Would be Until 03/17/2018. (Tabled 12/21/2015)
- 21. Loan Review Committee** – The Term of Office of Jason Jones (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2017. (Tabled 12/21/2015)
- 22. Zoning Board of Appeals (Alternate)** – The Term of Office of James Brislin (R), Expires 12/31/2015 and is no Longer a Resident. Replacement Would be Until 12/31/2018. (Tabled 12/21/2015)
- 23. Zoning Board of Appeals (Alternate)** – The Term of Office of Robert Gillespie (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2018. (Tabled 12/21/2015)

B. Appointment(s) - Town Manager Appointed/Council Approved.

- 1. Housing Code Appeals Board (Alternate)** - The Term of Office of Constance P. Harmon (R) Expired on 05/01/2001. Replacement Would be Until 05/01/2016. (Tabled 05/07/2001)
- 2. Housing Code Appeals Board (Alternate)** - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2006. Replacement Would be Until 05/01/2016. (Tabled 05/01/2006)
- 3. Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2016. (Tabled 11/25/2004)
- 4. Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2016. (Tabled 10/16/2006)
- 5. Fair Rent Commission** – The Term of Office of Samuel McGill (D), Expired 06/30/2008. Replacement Would be Until 06/30/2016.
- 6. Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2018. (Tabled 02/04/2013)
- 7. Building Code Appeals Board-** The Term of Office of Gary Sullivan, Engineer Expired on 11/01/2014. Reappointment of Replacement Would be Until 11/01/2019.(Tabled 11/17/2014)

- C. **Discussion:** Establish Community Center Study Committee. (Develop Charge and Appoint Members) (Tabled 01/05/2009)
- D. **Discussion:** Higgins Park on the Green (Tabled 11/10/14)
- E. **Discussion/Resolution:** Resolution Adopting Amendments to Town Code, Chapter 58, Peddlers and Solicitors.(Tabled 09/21/2015)
- F. **Discussion:** Circle Drive (Tabled 10/05/2015)
- G. **Discussion:** Scantic River Park(Tabled 10/05/2015)
- H. **Discussion:** Energy Performance Special Referendum. (Tabled 12/21/2015)
- I. **Discussion:** Commemorative Partner Program. (Tabled 12/21/2015)

13. NEW BUSINESS.

- A. **Consent Agenda – Action.**
- B. **Appointment(s)–Town Council Appointed.**
 - 1. **Connecticut River Assembly (Alternate)** - The Term of Office of Leonard Delorge Expires 01/12/2016. Replacement Would be Until 01/12/2018.
 - 2. *****Library Board of Trustees** - The Term of Office of Marion Maruca (R), Expired 12/31/2015. Reappointment or Replacement Would be Until 12/31/2018.
 - 3. *****Library Board of Trustees** - The Term of Office of Sandra Nuccio (R), Expired 12/31/2015. Reappointment or Replacement Would be Until 12/31/2018.
 - 4. **Zoning Board of Appeals** - A Vacancy Exists due to the Appointment of Lynn Scull (D) to a Regular Member. Replacement Would be Until 12/31/2017.
- C. **Appointment(s) – Town Manager Appointed/Council Approved.**
- D. **Appointment(s) - P & Z Commission Appointed- Council Approved**
- E. **Capital Region Council of Governments Regional Planning Commission (Alternate)** - The Term of Office of Lori Longhi, (D) Expires 12/31/2015. Reappointment Would be Until 12/31/2017.
- F. **Capital Region Council of Governments Regional Planning Commission-** The Term of Office of Alan Drinan, (U) Expires 12/31/2015. Reappointment Would be Until 12/31/2017.

14. ITEMS FOR DISCUSSION.

- A. ****Consent Agenda – Review.**

1. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Enter Into Agreement with the Village for Children and Families Inc.
2. **Discussion/Resolution:** Request for Transfer of Funds for Social Services Administration \$3,000.

B. Appointment(s) – Town Council Appointed.

1. **Ethics Commission** – A Vacancy Exists Due to the Resignation of Mary Scutt (D). Replacement Would be Until 10/31/2017.
2. **Planning and Zoning Commission (Alternate)** – A Vacancy Exists due to the Appointment of an Alternate to a Regular Member. Replacement Would be Until 12/31/2017.

C. Appointment(s) – Town Manager Appointed/Council Approved

D. Appointment(s) – P & Z Commission Appointed- Council Approved

- E. **Discussion/Resolution:** Request for Transfer of Funds for Family Resource Center \$85,000.

- F. **Discussion/Resolution:** Request for Transfer of Funds for Development Services \$34,555.

- G. **Discussion Resolution:** Resolution Setting a Public Hearing Regarding the Proposed Changes to the Enfield Town Code, Chapter 22, Article II, The Cultural Arts Commission.

- H. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Enter into Agreement with the Office of Policy and Management Intertown Capital Equipment Purchasing Incentive Program.

15. MISCELLANEOUS

16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

17. COUNCILOR COMMUNICATIONS.

18. ADJOURNMENT.

*	REMOVE FROM AGENDA
**	MOVE TO MISCELLANEOUS
***	WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, JANUARY 4, 2016**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, January 4, 2016. The meeting was called to order at 7:00 p.m.

PRAYER – The Prayer was given by Councilor Deni.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Arnone, Cekala, Deni, Edgar, Kaupin, Lee, Stokes and Szewczak. Councilor Hall entered at 7:02 p.m. Councilors Bosco and Sarno were absent. Also present were Acting Town Manager, Lee Erdmann; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Assistant Town Manager, Courtney Hendricson

FIRE EVACUATION ANNOUNCEMENT

Chairman Kaupin made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #3446 by Councilor Lee, seconded by Councilor Deni to accept the minutes of the December 21, 2015 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3446** adopted 9-0-0.

MOTION #3447 by Councilor Stokes, seconded by Councilor Szewczak to accept the minutes of the December 21, 2015 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3447** adopted 9-0-0.

SPECIAL GUESTS

There were no special guests this evening.

PUBLIC COMMUNICATIONS & PETITIONS

Lucien LeFevre, 54 Kimberly Drive

Stated the roads in the Buckhorn area are looking good, and they're down to one remaining street to be done in the spring. He noted after only three months, there's been a road cut in the area of Michael and Sam Streets, and this had to do with a sewer pipe in

the road. He voiced concern this will compromise the road. He stated his hope the Town will fix the road properly now that it has been cut into.

Mr. LeFevre stated the houses from Neelans Road to halfway down Sam Street are older Starr homes, which have older sewer pipes, and he wonders whether there will be issues with that area. He went on to note with Neelans being done from Abbe Road to the park hopefully the Town will save money by putting in new plastic pipes since this area has older homes as well, and this will avoid cutting up the road later on.

Maureen Mullen, 1625 King Street

Thanked everyone on the Council and town commissions for serving the town as volunteers. She feels this is a wonderful service provided to the community. She welcomed the new Town Attorney and noted she has a lot of information regarding the CREC Public Safety Academy near her home should he wish to see it.

Ms. Mullen stated there's a Women's Day of Refreshment on Saturday, January 23rd from 10:00 a.m. to 3:00 p.m. with a guest speaker and lunch, and this will be held at Calvary Presbyterian Church. She noted more information is available at 860-745-5211.

Lucien LeFevre, 54 Kimberly Drive

Stated he's the Commander of Post 154 in Thompsonville and announced that on February 7th at the 10:45 a.m. mass there will be a Four Chaplain's Mass at St. Patrick's Church. He noted this is the 66th year that Post 154 sponsors the Four Chaplain's Mass. He noted a luncheon will be served after mass in the church basement.

COUNCILOR COMMUNICATIONS & PETITIONS

Councilor Cekala questioned who cut into the new road in the Buckland area. Mr. LeFevre stated it was an independent contractor that repaired the pipe. Chairman Kaupin stated his understanding Public Works is supposed to have a report out early this week concerning this issue.

Councilor Arnone stated the Town offers an insurance policy for sewer lines.

MOTION #3448 by Councilor Lee, seconded by Councilor Arnone to suspend the rules to address under Miscellaneous Items 14 E, F and G.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3448** adopted 9-0-0.

Councilor Lee referred to the Town Attorney appointment at the last meeting and the questions resulting from that appointment, and he questioned what kind of instrument is the town using to execute its agreement with the Town Attorney, i.e., is it an employee agreement, or is it a contractor agreement.

Mr. Erdmann stated at the present time there is a simple letter that he sent to the new Town Attorney, and it's in the personnel file that verifies the appointment and the continuation of the assignment as Safety Officer. He noted the letter also informs Mr. Bromson that effective the 1st of January the Town Manager is the Public Safety Director for the Town. He stated his understanding Mr. Deneen had a contract with the Town. He noted it's up to the Town Council if they feel the need for a contract, but it's not a necessary instrument.

Councilor Lee stated if the Town is now going to treat the position as a full-time staff position, he requested a job description be provided. He added he'd like to know if this position is something that the bargaining units have any role in participating in or claiming. Mr. Erdmann stated he doesn't know if there is a current job description. He noted he could work with the Human Resource Director to prepare one. He went on to note this is not a full-time position, and it continues as a 30-hour per week position. He expressed doubt it could be a position that any bargaining unit could claim. He feels it's clearly a management position.

Councilor Szewczak questioned the difference between the Town Attorney and the legal staff that the Town keeps on as full-time employees.

Councilor Arnone stated these are at will positions and they live and breathe by six votes, the same as the Town Manager. He noted they are also sensitive material employees, which protects them from being unionized.

Councilor Edgar stated he sees this as a lateral transfer. He noted he's already under contract with the Town, and he already has insurance and retirement with the Town. As concerns a job description, the Town Charter explains the Town Attorney's duties. He feels what has been done is sufficient.

Attorney Bromson stated the Town Attorney job description is in the Charter. He noted this is his tenth term, and he was here for 18 years. He stated he never had a letter, but rather it was a two-year term, and the salary was set, which is similar to this. He went on to note that because he had been full-time, was Public Safety Director and Safety Officer, the Director of Human Resources at the behest of the Town Manager did send an employment letter, which has been done in the past. He noted the letter states his hours, salary and benefits will remain the same. He pointed out most of the Town Attorney's before him were single practitioners. He noted the only benefit is that he can dedicate every day to his only client, which is the Town of Enfield, and he's committed to do that. He stated he's glad to be back and is honored to serve.

Councilor Szewczak questioned if Attorney Bromson has reestablished his own independent firm, and Attorney Bromson responded no, he has chosen to have his sole client be the Town of Enfield, although he has the prerogative, because he's part-time, to take on private clients. He noted such things should be discussed in Executive Session.

Chairman Kaupin welcomed Attorney Bromson as Town Attorney, and he looks forward to working with him in the coming two years. He noted they've worked well together in the past, and he supported Attorney Bromson as the full-time Public Safety Director, and he did great work as the Safety Officer. He added in the past when he was Town Attorney, the Council received very sound advice.

Chairman Kaupin thanked Courtney Hendricson for her years of service to the Town of Enfield. He noted she moved Enfield's economic development efforts forward, and she is a well respected individual in her profession.

Councilor Edgar stated he would like the Town Attorney to review all litigation and pending grievances and report back to the Town Council as to where everything stands. Attorney Bromson stated they're putting together that list and working through all the pending litigation with the Town Attorney's Office, and he'll have a full report at the next Special Meeting.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Erdmann stated they're moving forward with the completed applications for LOTCIP. He noted the Post Office Road and Thompsonville bikeway applications are completed and will be submitted on time.

He stated View Permit is up and running, including the ability of contractors to apply for permits and pay for them online. He noted Enfield is the 18th town in Connecticut to use this system, and the staff is very happy with it so far.

He noted the Council has a binder containing materials for the upcoming goal setting session.

Mr. Erdmann stated the Council was sent an email today indicating additional work has been done at the Adult Day Center. He noted two additional downspouts and underground drains were added, and it's hoped that resolves the problem.

He stated Courtney Hendricson is taking a position as Vice President for Municipal Services of the Connecticut Economic Resource Center. He wished Ms. Hendricson well and noted she will be very successful in this new role.

Ms. Hendricson stated it's been a wonderful two and a half years, and she very much enjoyed the work, especially with some of the things done in Thompsonville, i.e., the Farmers Market, the garden and other events. She noted she enjoyed working with all the boards and commissions and the phenomenal Enfield staff. She wished Enfield the best.

Councilor Hall stated calls came in from Mark Twain about the great job Building & Grounds did over there.

She wished Ms. Hendricson well in her new endeavor.

Councilor Hall welcomed Attorney Bromson.

Councilor Stokes thanked Ms. Hendricson for her service.

He noted he did communicate with Attorney Bromson earlier this week. He wanted Attorney Bromson to know that although he wasn't happy with the process, he has his support and confidence.

Councilor Stokes stated there will be a school joint security meeting on Wednesday morning. He requested school administration be contacted to make sure they will be attending. He stated his hope Attorney Bromson can help with a smooth transition. Attorney Bromson indicated he would do that and be in attendance at that meeting.

Councilor Arnone voiced his appreciation for the resolution of problems at Mark Twain.

Councilor Arnone wished Ms. Hendricson well in her new position, and he went on to say it will be nice to work with Attorney Bromson.

Councilor Deni also expressed his appreciation for the work done at Mark Twain. He went on to wish Ms. Hendricson well in her new position. He also welcomed Attorney Bromson.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Bromson stated as he indicated to Councilor Edgar, he will have a report for the next Special Meeting.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Enfield High School Renovation Building Committee

Chairman Kaupin stated his understanding there's an extra expense for painting the walls in the "A" wing at Enfield High School due to magic marker bleeding through the paint. Councilor Szewczak stated it's an issue of the material they need to use. She stated there will be more information forthcoming.

Councilor Hall stated a General Governance meeting has been scheduled for January 11th. She noted part of this will include an update by the Town Attorney regarding all the grievances as well as an update of lawsuits. She noted that information will be brought back to the caucuses prior to the next Council meeting.

Councilor Lee stated the joint Board/Council IT Strategy group is meeting this month and there will be an update on the outcome of that meeting.

OLD BUSINESS

APPOINTMENTS (TOWN COUNCIL)

MOTION #3449 by Councilor Edgar, seconded by Councilor Arnone to remove Item #22 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3449** adopted 9-0-0.

NOMINATION #3450 by Councilor Edgar to appoint Alan Drinan (U) to the Planning & Zoning Commission for a term which expires 12/31/2019.

MOTION #3451 by Councilor Hall, seconded by Councilor Arnone to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3451** adopted 9-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Alan Drinan appointed to the Planning & Zoning Commission by a 9-0-0 vote.

MOTION #3452 by Councilor Edgar, seconded by Councilor Cekala to remove Item #25 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3452** adopted 9-0-0.

NOMINATION #3453 by Councilor Edgar to appoint Lynn Scull (D) to the Zoning Board of Appeals for a term which expires 12/31/2019.

MOTION #3454 by Councilor Lee, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3454** adopted 9-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Lynn Scull appointed to the Zoning Board of Appeals by a 9-0-0 vote.

All other appointments remained tabled.

Items C, D, E, F, G, H and I remained tabled.

NEW BUSINESS

There were no New Business items on this evening's agenda.

ITEMS FOR DISCUSSION

All appointments will appear on the next regular meeting agenda.

MISCELLANEOUS

RESOLUTION #3455 by Councilor Szewczak, seconded by Councilor Arnone.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Capital Non-Recurring		
	School Playgrounds-Equipment	31008802-573000	\$106,436.99
FROM:	Treasury Department		
	Old Town Hall Renov.-Construction	31008111-545000	\$52,741.35
	Various Brooks-Construction	31008308-545000	\$48,235.63
	Drainage Ditch EMIP-Maintenance	31008324-545000	\$ 5,460.01

CERTIFICATION: I hereby certify that the above-stated funds are available as of December 30, 2015.

/s/ John A. Wilcox, Acting Director of Finance

Councilor Edgar stated his understanding this is for the Eli Whitney School. He questioned when Hazardville Memorial and Enfield Street Schools will be done. Chairman Kaupin stated Enfield Street School is being worked on, and the funds for Enfield Street School are those allocated in this fiscal year. He noted this came out of a recommendation from the Leisure Subcommittee because Eli Whitney's playscape was closed down due to the matting. He stated the Subcommittee asked Town staff to identify if there were funds available in CIP so that the work at Eli Whitney could be done as soon as spring arrives. He referred to the five-year playscape replacement program and noted the monies allocated in the next fiscal year would be utilized for Hazardville Memorial, which would be in the coming budget so the work could start after July 1, 2016.

Councilor Arnone stated he does endorse this.

Councilor Lee stated playgrounds are basically extensions of the facilities that the Town maintains and supports financially. He questioned if playgrounds could be included in the referendum program so all schools are treated equally. Councilor Arnone agreed.

Councilor Szewczak stated she'd rather see playgrounds in the budget as individual projects so that they don't have to take them to referendum because they would have to be bonded, and she's unsure playground equipment lasts through the bonding lifetime.

Councilor Hall stated they used to budget playgrounds in CIP, but in the past they had a much healthier CIP. She agrees with Councilor Szewczak.

Chairman Kaupin stated they should get an official notification out to Enfield Public Schools and Eli Whitney and Eli Whitney PTO so they know about this action and when they can anticipate construction.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3455** adopted 9-0-0.

RESOLUTION #3456 by Councilor Edgar, seconded by Councilor Deni.

WHEREAS, the North Central Connecticut Probate Court, pursuant to the Last Will and Testament of Mary Wojnar, issued a Certificate of Devise to the Town of Enfield for a .33 acre parcel of land on the north side of Oliver Road (the property); and

WHEREAS, the Certificate of Devise was recorded in the Enfield Land Records on December 22, 2015 in Volume 2633, Page 1125; and

WHEREAS, the Town of Enfield does not wish to retain title to the property; and

WHEREAS, an abutting property owner has expressed an interest in acquiring title to the property; and

WHEREAS, pursuant to the requirements of Connecticut General Statute 8-24, the conveyance of real property must be referred to the Enfield Planning and Zoning Commission for a report.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby refer the proposed conveyance of the above-described property to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3456** adopted 9-0-0.

RESOLUTION #3457 by Councilor Lee, seconded by Councilor Arnone.

WHEREAS, the original Resolution #3410 stated the Town of Enfield is looking to acquire drainage easements for drainage from 32 Crescent Lake Drive, 42 Lake Drive, and 61 Lake Drive; and

WHEREAS, the Town of Enfield is looking to acquire drainage easements for drainage from 30 Crescent Beach Drive (corrected), 42 Lake Drive and 61 Lake Drive; and

WHEREAS, there is public need for the Town to retain drainage easements on these Properties; and

WHEREAS, the Council must refer the proposed corrected transaction to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24.

NOW, THEREFORE, BE IT RESOLVED, that the proposed transfer of the Easements is referred to the Planning and Zoning Commission for a report in the conformance with the requirements of Connecticut General Statute 8-24.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3457** adopted 9-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

Councilor Cekala welcomed Attorney Bromson and wished Ms. Hendricson well in her new position.

ADJOURNMENT

MOTION #3458 by Councilor Szewczak, seconded by Councilor Stokes to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3458** adopted 9-0-0, and the meeting stood adjourned at 7:52 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council



TOWN OF ENFIELD

January 7, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to enter into Agreement with the Village for Children and Families, Inc.

Subject: Request for Transfer of Funds for Social Services Administration \$3,000

Councilors:

Background:

- The Town of Enfield has been awarded \$3,000 from the Village for Children and Families for expenses related to operating the Volunteer Income Tax Assistance Program (VITA) which provides free income tax assistance to low-moderate income families, the elderly, and the disabled.
- This funding will be used for contracted services, offices supplies, printing and copying expenses.
- The volunteer run VITA program offers free tax assistance to low- moderate income families. Last year 1,025 returns were filed and taxpayers received a total of \$1,744,465 in refunds.

Budget Impact:

There are no additional costs to the Town of Enfield.

Recommendation:

It is recommended that the Town Council approve the attached resolutions.

Respectfully Submitted,

Pamela Brown
Director of Social Services

Attachments:

1. Resolution
2. Transfer

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO
AGREEMENT WITH VILLAGE FOR FAMILIES AND CHILDREN**

RESOLVED, that the Acting Town Manager, Lee C. Erdmann is authorized to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the Village for Families and Children, Inc. for the Volunteer Income Tax Assistance Program.

Prepared by: Pamela Brown, Director of Social Services
January 7, 2016

Memorandum of Understanding

This memorandum of understanding (MOU) is made by and between THE VILLAGE FOR FAMILIES AND CHILDREN, INC. (The Village), a Connecticut non-stock corporation and the Town of Enfield (Sub-Grantee), a municipal corporation established pursuant to the laws of the State of Connecticut.

WHEREAS, The Village is a collaborative sponsor and the operational manager of the regional Volunteer Income Tax Assistance (VITA) program, which spans Hartford, Tolland and Windham counties;

WHEREAS, the Sub-Grantee agrees to partner with The Village in providing free tax help to eligible individuals;

WHEREAS, the parties have agreed upon mutually satisfactory terms of association as hereinafter expressed;

NOW, THEREFORE, in consideration of the mutual terms and considerations herein contained, the parties hereto agree as follows:

ARTICLE I TERM

Subject to Article V below, the term of the MOU shall commence on January 1, 2016 and shall terminate no later than June 30, 2016.

ARTICLE II SUB-GRANTEE RESPONSIBILITIES

Sub-Grantee shall provide the following services and support:

- A. Host the one or more VITA site(s) that will be open to the public and provide the following information for each site by December 16, 2015: address; opening date; closing date; hours of operation; and, contact person.
- B. Collaborate with The Village and the United Way of Connecticut to ensure accurate information is available through "2-1-1". If participating in the appointment calendar, the Sub-Grantee will provide all necessary information to The Village to establish the appointment schedule.
- C. Ensure that volunteer tax preparers and other volunteers are supplied with computers, paper and other equipment and/or supplies necessary to complete returns.
- D. Promote and publicize the tax site and the availability of the Earned Income Tax Credit (EITC) prior to the tax site opening and during the tax season using materials provided by The Village or the Internal Revenue Service (IRS), or that have been approved by The Village.
- E. Send a representative to attend site coordinators' meetings, as scheduled.
- F. Provide a secure, locked location so tax filer information will be confidential as directed in, and otherwise comply with, IRS publication 4299, *Privacy, Confidentiality and the Standards of Conduct*.
- G. Adhere to protocols and procedures identified by The Village and the IRS as necessary for the smooth operation of the tax site.
- H. Maintain inventory on any equipment purchased and used for VITA according to OMB Circular A-122.

- I. Display or provide the Title VI of the Civil Rights Act of 1964 information to the taxpayer.
- J. Participate in program evaluation activities, including but not limited to, collecting and recording intake data as well as filer and volunteer stories.
- K. Provide financial expenditure reports as needed and submit the required final report no later than May 15, 2016 to The Village.
- L. Ensure appropriate record keeping is in place in order to receive reimbursement for expenses incurred and for use in reporting.
- M. Promptly report all problems to The Village.
- N. The Sub-Grantee shall carry and maintain appropriate liability insurance, and indemnify and hold harmless The Village, its agents, employees, and representatives from any and all claims, causes of action, demands for damages, or liabilities of any kind, brought by any person or entity whatsoever, arising from any act, error, or omission of Sub-Grantee during or resulting from the Sub-Grantee's activities under this MOU.

ARTICLE III THE VILLAGE RESPONSIBILITIES

The Village shall provide the following services and support:

- A. Coordinate with the United Way of Central and Northeastern Connecticut which provides volunteer recruitment and identifies volunteers for the VITA site, as needed.
- B. Conduct volunteer training and placement.
- C. Coordinate with the United Way of Central and Northeastern Connecticut to hold an event to recognize the contributions of VITA program volunteers, partners and funders;
- D. Coordinate the distribution of computers and other supplies for tax preparation, as needed.
- E. Coordinate with the United Way of Central and Northeastern Connecticut on outreach and marketing to promote VITA and EITC throughout the community.
- F. Work closely with the local IRS representative to disseminate pertinent guidelines and requirements of the VITA program
- G. Provide outreach materials targeting eligible filers.
- H. Provide oversight to ensure the quality of efforts.
- I. Convene site coordinator meetings.
- J. Distribute IRS updates, IRS materials and other information..
- K. Prepare grant reports for fund sources and the IRS, as required.
- L. Research, write, and submit funding proposals to foundations, IRS, and other sources to financially support the viability of the VITA/EITC campaign.

ARTICLE IV COMPENSATION

- A. Allowable Costs. All funds received pursuant to this MOU shall be spent only on the following expenses directly related running the tax site:
 - 1. Equipment (computers, printers, wireless routers or mobile hotspots, etc.)
 - 2. Supplies (paper, toner, other consumable supplies, etc.)
 - 3. Staffing costs (to operate/manage the VITA site, including site coordinator stipends, if applicable)

4. Facility costs, including rent or lease

B. Award Amount. The total award to be paid by the Village to the Sub-Grantee is \$3,000.

C. Payment Procedures

1. Funding will be paid in two installments: 50% (fifty Percent) within 30 (thirty) days of receipt of the signed MOU, and the remainder within 30(thirty) days of receipt of invoice and final financial reporting due May 15, 2016.
2. Financial reporting is required to show expenditures made with the grant funds as defined and outlined in Section A. Documentation of expenditures shall be kept on file for 3 years by the Sub-Grantee.

D. Contingency. Any funds not expended shall be returned to the Village at the conclusion of the tax season or before June 30, 2016.

ARTICLE V
TERMINATION

Either party upon 30 (thirty) days written notice may terminate this MOU if all necessary parties consent to such termination. Upon termination of this agreement, no parties shall be entitled to any damages or liability except monies due under this agreement through the day of termination.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal effective as of the date first above written.

The Village:

By: _____

Date: _____

Galo A. Rodriguez, MPH
President and CEO

SUB-GRANTEE:

By: _____

Date: _____

Name: Matthew W. Coppler
Title: Town Manager

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:

4100 Social Service Administration

Other Professional Services	22046891-533900	\$ 2,500
Copying & Reproduction	22046891-555100	\$ 300
Office Supplies	22046891-555000	\$ 200

FROM:

4100 Social Service Administration Revenue

VITA Village for Families & Children	22044001-460891	\$ 3,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of January 7, 2016.



John Wilcox, Acting Director of Finance

APPROVED BY:



Town Manager

Date: 01-14-16



TOWN OF ENFIELD

January 7, 2017

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for Family Resource Center \$85,000

Councilors:

Highlights:

- The Family Resource Center has been awarded two grants, one from the LEGO Community Fund US and the second from the Hartford Foundation for Public Giving
- The LEGO Community Fund US has awarded \$45,000 to the FRC with the possibility of an additional \$45,000 if matched by local private funding.
- The Hartford Foundation for Public Giving has awarded \$40,000 for a Creative Play Center at the Stowe Early Learning Center and will be used as match for the LEGO Community Fund US grant.
- Funds will be utilized to provide parent activities and support groups, KITE programming, clinical supervision for the Social Worker and Social Work interns, staff salaries, furniture and supplies for the creative play center.
- Both the LEGO Community Fund US and the Hartford Foundation for Public Giving grants timelines extend into FY 16-17 and we request that any unspent funds as of June 30, 2016 be transferred to the FY 16-17 budget for expenditure in accordance with the grant requirements.

Budget Impact:

There are no additional costs associated with this transfer.

Recommendation:

That the Town Council approve the transfer from the LEGO Community Fund US and the Hartford Foundation for Public Giving.

Respectfully Submitted,

Pamela Brown
Director of Social Services

Attachments:

1. Transfer

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center

Hartford Foundation Grant - FRC

Lego Grant

Salaries	22046091 511000	\$ 14,051
FICA	22046091 522000	\$ 862
Medicare	22046091 522100	\$ 202
Other Professional Services	22046091 533900	\$ 5,000
Printing and Reproduction	22046091 555000	\$ 1,000
Instructional Supplies	22046091 561100	\$ 6,825
Food/Food Related	22046091 563000	\$ 2,000
Furniture and Fixtures	22046091 573300	\$ 8,060
Technology Equipment	22046091 573400	\$ 2,000

Lego Grant - FRC

Parent Activities	22046098 532500	\$ 2,000
Instructional Supplies	22046098 561100	\$ 20,000
Other Professional Services	22046098 533900	\$ 23,000

FROM: Family Resource Center Revenue

Hartford Foundation FRC Grant	22044470 460091	\$40,000
LEGO Grant	22044470 460098	\$45,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of January 7, 2016.



John Wilcox, Acting Director of Finance

APPROVED BY:  **Town Manager**

Date: 01-14-16



TOWN OF ENFIELD

January 11, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for Development Services: \$34,555

Councilors:

Highlights:

- Staff is requesting Council approve a transfer of \$34,555 within the Development Services budget from freed up salary line items into Other Professional Services to pay for Roger O'Brien's ongoing planning services.
- It is important that Enfield maintain its quality planning services which Mr. O'Brien has been able to provide over the past few months.
- With the movement of these funds from some positions that are currently vacant, we will be able to fund Mr. O'Brien's salary through the remainder of his contract.

Budget Impact:

There is no budget impact due to the fact that these positions are currently vacant.

Recommendation:

I recommend that the Council approve this resolution.

Respectfully Submitted,

Peter Bryanton
Assistant Town Manager
Development Services

Attachments:

1. Resolution.

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Development Services

Planning – Other Professional Services	10606100-533900	\$34,555
--	-----------------	----------

FROM: Development Services

Code Enforcement – PT Salaries	10606900-512000	\$20,000
Administration – FT Salaries	10600100-511000	\$ 9,555
Administration – Other Supplies	10600100-561900	\$ 5,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of January 1, 2016.


John Wilcox, Acting Director of Finance

APPROVED BY:  **Town Manager** **Date:** 01-14-16



TOWN OF ENFIELD

January 13, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Setting a Public Hearing to Amend Chapter 22 of the Town Code of Enfield, Article II, the Cultural Arts Commission Ordinance

Councilors:

Highlights:

- Chapter 22, Article II of the Town Code establishes the Cultural Arts Commission.
- On October 20, 2014 the Town Council amended the ordinance which updated and redefined the Commission's purpose and responsibilities, but overlooked the inclusion of a formal name change to the name of the body to the "**Enfield Culture & Arts Commission**", which more adequately reflects the commission's expanded mission within our community.
- The commission now seeks to implement the name change ahead of a marketing and branding campaign with an additional amendment to Chapter 22, Article II.

Budget Impact:

There is no budget impact.

Recommendation:

That to Enfield Town Council adopt the attached resolution.

Respectfully Submitted,

Mary M. Keller
Recreation Supervisor

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION No. _____

**Resolution Setting a Public Hearing to Amend Chapter 22 of the Town Code of Enfield,
Article II, the Cultural Arts Commission Ordinance**

WHEREAS, Chapter 22, Article II of the Town Code established the Cultural Arts Commission; and

WHEREAS, on October 20, 2014 the Town Council amended the ordinance to update and redefine the Cultural Arts Commission's purpose and responsibilities, but overlooked the name change to the "Enfield Culture & Arts Commission" (Commission), which more appropriately reflects the Commission's expanded mission within the community; and

WHEREAS, the Commission seeks to implement the name change ahead of a marketing and branding campaign with additional amendments to Chapter 22, Article II; and

WHEREAS, the Town Council wishes to seek input from the residents of the Town of Enfield regarding the proposed amendment;

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Tuesday, February 16, 2016 at 6:50 PM to allow interested residents an opportunity to express their opinions regarding the proposed amendment to the name of the Cultural Arts Commission.



TOWN OF ENFIELD

January 7, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Enter into Agreement with the Office of Policy and Management Intertown Capital Equipment Purchasing Incentive Program

Councilors:

Background:

- The Intertown Capital Equipment Purchase Incentive Program provides grants to two or more municipalities to jointly acquire by purchase or lease of equipment necessary to the performance or delivery of a required governmental function.
- The lead divisions benefitting from this incentive are, Water Pollution Control and Refuse Resource Management.
- If awarded the Incentive Grant there is a 20% local share that will be divided amongst participating Towns.

Budget Impact:

If awarded the following grant, the local a share will be funded through next fiscal year Capital Improvement budget.

Recommendation:

It is recommended that the Town Council approve the attached resolutions.

Respectfully Submitted,

Jonathan Bilmes
Director of Public Works

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to Enter into Agreement with the Office
of Policy and Management Intertown Capital Equipment Purchasing Incentive
Program**

RESOLVED, that Lee C. Erdmann, Acting Town Manager, is authorized to enter into and amend contractual instruments with the Office of Policy and Management Intertown Capital Equipment Purchasing Incentive Program in the name and on behalf of the Town of Enfield for equipment purchases.

Prepared by: Town Manager's Office
Date: January 13, 2016

To Whom It May Concern,

I resign my position on the Ethics Commission as of December 30th, 2015. I was appointed to the Planning and Zoning Commission at the December 21st, 2015 meeting and will be serving on this board.

I have thoroughly enjoyed serving on the Ethics Commission and I wish everyone the best.

Sincerely,

Mary Scutt

RECEIVED
ENFIELD TOWN CLERK
2015 DEC 31 PM 3:11

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 01/05/2016
Name: Carrie-Anne Howe
Address: 97 Windsor Street
Telephone No. (Home): 860-716-9619 (Work): 860-659-0700
Occupation: Paralegal E-Mail: carrieannehowe@lycos.com
Registered Voter: ☒ Yes ☐ No Party Affiliation: Democrat

Board, Commission or Agency Interested in: Inland Wetlands and Watercourses Agency
☒ New Appointment ☐ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

My extensive experience as a commercial real estate paralegal has given me the opportunity to deal with environmentally challenged properties.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☐ Yes ☒ No

If so, please state name of Board, Commission or Agency and time server:

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☐ Yes ☒ No

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 12/31/15
Name: Marion A. Maruca
Address: 14 Holiday Lane
Telephone No. (Home): 8607499931 (Work): Retired
Occupation: E-Mail: mamemaruca@aol.com
Registered Voter: ☒ Yes ☐ No Party Affiliation: Republican

Board, Commission or Agency
Interested in: Library Board of Trustees

☐ New Appointment ☒ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

I am a life long resident of Enfield and a retired educator. Presently I am a Board member of the Friends of the Library and serve as Treasure of the Friends of the Senior Center. I am also a 25 + year volunteer at Loaves and Fishes.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☐ Yes ☒ No

If so, please state name of Board, Commission or Agency and time server:

If this is a reappointment, please list the number of meetings attended during the last 12 months: All

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☐ Yes ☒ No

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 01/03/2016
Name: Sandra H. Nuccio
Address: 1227 Enfield St., Enfield, CT 06082
Telephone No. (Home): 860-745-3134 (Work):
Occupation: Retired Teacher E-Mail: DOCANDMRS@COX.NET
Registered Voter: ☒ Yes ☐ No Party Affiliation: Republican

Board, Commission or Agency
Interested in: Library Board of Trustees

☐ New Appointment ☒ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

As a retired teacher I am still interested in children becoming 'life long readers' which our libraries try to accomplish. I am also an avid reader and use our town libraries constantly. I have enjoyed serving on this board especially since they help the libraries realize many of the goals they hope to reach.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☒ Yes ☐ No

If so, please state name of Board, Commission or Agency and time served:

Enfield Woman's Club Board ;Connecticut Federation of Women's Club's State Board; Alpha Delta Kappa Board (Enfield); Alpha Delta Kappa Connecticut State Board

If this is a reappointment, please list the number of meetings attended during the last 12 months: I have only missed 2 in the three years that I've been on the board.

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☐ Yes ☒ No

**CRCOG REGIONAL PLANNING COMMISSION
2016 APPOINTMENT NOTIFICATION FORM**

TOWN Enfield, CT

**2016 REPRESENTATIVE TO
CRCOG REGIONAL PLANNING COMMISSION**

NAME: Alan Drinan

ADDRESS: 36 Monroe Rd

Enfield, CT 06082

TEL. NO. HOME: 860-741-0640

WORK: 860-305-1600 - cell

E-MAIL aloha.al@gmail.com

Are you willing to receive meeting package via email? Yes ☒ No ☐

**2016 ALTERNATE TO
CRCOG REGIONAL PLANNING COMMISSION**

NAME: Peter Falk

ADDRESS: 53 Neelans Rd

Enfield, CT 06082

TEL. NO. HOME: 860-749-3751

WORK: 860-803-7076 - cell

E-MAIL Peterpiper1912@att.net

Are you willing to receive meeting package via email? Yes ☒ No ☐

PLEASE RETURN TO:

Emily Hultquist, Principal Planner and Policy Analyst
Capitol Region Council of Governments
241 Main Street
Hartford, CT 06106
Fax #: 860-724-1274

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 01/12/2016
Name: Debbi Kruzel
Address: 21 Charnley Road
Telephone No. (Home): 860-749-5646 (Work): 860-280-6145
Occupation: E-Mail: djkruzel@cox.net
Registered Voter: ☒ Yes ☐ No Party Affiliation: Republican

Board, Commission or Agency
Interested in:

Ethics Commission

☒ New Appointment ☐ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

Resident of Enfield since 1992. I am raised my family here in Enfield and I want Enfield to be the place that families want to live and thrive.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☐ Yes ☒ No

If so, please state name of Board, Commission or Agency and time server:
Charter Review 2014

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☐ Yes ☒ No

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 10/28/2015
Name: Earl Stallings
Address: 22 middle rd, Enfield ct
Telephone No. (Home): 2036545483 (Work): 8603651021
Occupation: Banking and Lending E-Mail: Eas04003@gmail.com
Registered Voter: ☒ Yes ☐ No Party Affiliation: Democrat

Board, Commission or Agency
Interested in: Planning & Zoning Commission
☒ New Appointment ☐ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

I am currently a Commercial Credit Analyst with Farm Credit East based in Enfield CT. Within my role I review and write complex loan narratives, analyze large corporate and private businesses, and assess the risks associated with lending to those businesses. I can apply those same techniques and strategies to the position available within planning and zoning. I work in a multifunctional team comprised of people with a variety of backgrounds making me an ideal candidate for the commission as I work well within the team setting and I like to take lead and provide support in any group or organization I am involved.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☒ Yes ☐ No

If so, please state name of Board, Commission or Agency and time served:

Enfield Revitalization Strategy Committee - served on committee since 2012

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☐ Yes ☒ No

leadership 11/12/15

Rec

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 11/04/2015
Name: Carrie-Anne Howe
Address: 97 Windsor Street
Telephone No. (Home): 8607169619 (Work): 8607169619
Occupation: Paralegal E-Mail: carrieannehowe@lycos.com
Registered Voter: ☒ Yes ☐ No Party Affiliation: Democrat

Board, Commission or Agency
Interested in:

Zoning Board of Appeals

☒ New Appointment ☐ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

I have 30 years experience as a corporate and commercial real estate paralegal and am very familiar with the process involved with ZBA activities.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☐ Yes ☒ No

If so, please state name of Board, Commission or Agency and time server:

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☒ Yes ☐ No

leadership 12/2

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 01/14/2016
Name: JAIME CISNEROS
Address: 18 CARMELLA TERRACE
Telephone No. (Home): 8608182996 (Work):
Occupation: MECHANIC E-Mail: JHCISNEROS@LIVE.COM
Registered Voter: ☒ Yes ☐ No Party Affiliation: Enfield Tax Payers

Board, Commission or Agency
Interested in: Clean Energy Committee

☒ New Appointment ☐ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

Training Hazmat technician & incident commander Environmental health and safety Powered industrial vehicle safety OSHA Construction safety and health Confined spaces Fire protection and prevention Fall protection Water Treatment Fundamentals Seminar Business Management Leadership SISTEMAC – Computer Maintenance Course XXIV Latin-American Conference in Technology

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☐ Yes ☒ No

If so, please state name of Board, Commission or Agency and time server:

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☒ Yes ☐ No